

# Addendum for first home owner boost scheme for new homes

## Lodgement guide

To claim the first home owner boost (the boost) for the purchase of an established home, you only need to complete the first home owner grant application form.

### When does the boost payment apply?

The boost is an extra:

- \$14 000 to the existing \$7 000 first home owner grant, totalling \$21 000 for the construction or purchase of eligible new homes where the contract is entered into (or in the case of owner builders, where construction commences), **on or after 14 October 2008 and on or before 30 September 2009.**
- \$7 000 to the existing \$7 000 first home owner grant, totalling \$14 000 for the construction or purchase of eligible new homes where the contract is entered into, (or in the case of owner builders, where construction commences), **on or after 1 October 2009 and on or before 31 December 2009.**

Where the consideration\* is less than the total grant, the applicant will be entitled to an amount equal to the value of the consideration.

\* **Note:** Consideration is the stated purchase price or value of the construction contract or, for owner builders, the construction cost of the home without regard to the owner builder's own time and labour costs.

### What is a new home?

- the home must have never been previously occupied as a residence, including occupation by the builder, a tenant or other occupant
- where a home is being purchased, it must be the first sale of that home.

### Eligibility

To be eligible for the boost, you must satisfy:

- all the eligibility requirements for the \$7,000 first home owner grant **and**
- the additional eligibility requirements in either Part A, B, C or D of this addendum.

This addendum will be considered with the information contained in your first home owner grant application form.

You are not eligible to claim the boost if your contract, being the subject of this application, replaces a contract made before 14 October 2008 and is a contract to purchase the same home or to build the same or a substantially similar home.

### How to complete the application form

Complete only one of the following parts:

- Part A** ➤ to be completed by applicants who have entered into a contract to **build a new home**
- Part B** ➤ to be completed by applicants who have entered into a contract to **buy a new home** (not being a contract to buy a new home off the plan)
- Part C** ➤ to be completed by applicants who are **owner builders** and who have constructed a new home
- Part D** ➤ to be completed by applicants who have contracted to buy a new home **off the plan.**

**Note:** If you cannot provide all the information in either Part A, B, C or D but consider you may be eligible for the boost payment please contact our Office.

## Lodging

How to lodge this application:

- If you have not yet made an application for the first home owner grant
  - lodge this addendum with your first home owner grant application form.
- If the Commissioner of State Revenue has already approved the payment of the first home owner grant
  - lodge this addendum with a copy of your approval letter and state your UIN application number.
- Where to lodge this addendum:
  - with any approved agent\*
  - by mail to the Queensland Office of State Revenue (OSR)
  - in person at any Queensland OSR office.

\* Most major lending institutions are approved agents. Please contact your lending institution to confirm their participation, or visit our website for a complete list of approved agents, or contact OSR.

## Office of State Revenue contact details

### Internet

[www.osr.qld.gov.au](http://www.osr.qld.gov.au)

### Email

[firsthomeownergrant@osr.qld.gov.au](mailto:firsthomeownergrant@osr.qld.gov.au)

### Office hours

Monday to Friday

Phone enquiries: 8.00 am – 5.00 pm

Counter enquiries: 8.00 am – 5.00 pm

### Phone

1300 300 734

### Postal address

GPO Box 953, Brisbane Qld 4001

### Office locations (counter services only – not postal addresses)

Brisbane – Upper Plaza, 33 Charlotte Street, Brisbane

Cairns – Level 9, Cairns Corporate Tower, 15 Lake Street, Cairns

Rockhampton – Ground floor, 209 Bolsover Street, Rockhampton

Townsville – Level 1, State Government Building, 187–209 Stanley Street, Townsville

## Penalties

OSR, as part of its role in administering the *First Home Owner Grant Act 2000*, conducts investigations to ensure that applicants comply with the conditions of the Act. If applicants receive the grant when they are not entitled, or do not comply with the residence requirement, penalties may be imposed.

Providing false or misleading information to OSR is an offence. If it is determined that an applicant has provided false or misleading information to obtain, or attempt to obtain the grant, then prosecution action may be undertaken.

**For assistance in community languages**

**Please visit**

<http://www.osr.qld.gov.au/about-us/contact-us.shtml#EnquiryForm>

### Privacy Statement

The Office of State Revenue is collecting the information on this form for the purposes of administering State revenue. Collection of this information is authorised by the *First Home Owner Grant Act 2000*. The information contained in or with this form may be handled by an agency engaged by the Queensland Treasury and/or Office of State Revenue to carry out its functions and activities. Your personal information will not be disclosed without your consent except in the circumstances outlined in the *First Home Owner Grant Act 2000* or as otherwise authorised by law.

# Addendum for first home owner boost scheme to claim the boost for new homes

## Application form

Only complete one of the following parts according to your transaction type:

- Part A** ➤ to be completed by applicants who have entered into a contract to **build a new home**
- Part B** ➤ to be completed by applicants who have entered into a contract to **buy a new home** (not being a contract to buy a new home off the plan)
- Part C** ➤ to be completed by applicants who are **owner builders** and who have constructed a new home
- Part D** ➤ to be completed by applicants who have contracted to buy a new home **off the plan**

The addendum should be lodged in conjunction with a first home owner grant application form to receive the boost payment.

To claim the boost for the purchase of an established home, you only need to complete the first home owner grant application form.

The application must be lodged within 12 months of the completion of the eligible transaction.

Office use only

UIN

### Applicants details

<b>Applicant 1</b>	First name	Family name
<b>Applicant 2</b>	First name	Family name
Address of new home		
Suburb	Postcode	

### Part A Contract to build a new home

Eligibility criteria:

- you must have entered into a contract to build a new home on or after 14 October 2008 and on or before 31 December 2009.
- construction of the new home must have commenced within 26 weeks of the date of the contract.
- the contract must specify a completion date for building work within 18 months of the construction commencing or construction must be completed within 18 months of the construction commencing.
- you must provide a copy of an original document which clearly shows the construction commencement date.

**Note:** The construction completion date is the actual date construction is completed or the completion date stated in the contract. If not stated in the contract, you are not eligible unless construction is completed within 18 months.

I state that the eligibility criteria has or will be satisfied and the details are:

	D	D	M	M	Y	Y	Y	Y
Contract date					2	0		
Construction commencement date <i>i.e. laying of foundations</i>					2	0		
Construction completion date					2	0		

## Part B Contract to buy a new home

Eligibility criteria:

- you must have entered into a contract to buy a new home on or after 14 October 2008 and on or before 31 December 2009.
- the contract must be for the first sale of the home.
- you must be the first occupant(s) of this home.
- you must provide proof, such as a statement from the vendor or other evidence, that the property meets the above eligibility criteria. A certified copy of original document must be provided.

I state that the eligibility criteria has or will be satisfied and the details are:

	D	D	M	M	Y	Y	Y	Y
Contract date					2	0		
Settlement date					2	0		

## Part C Owner builder

Eligibility criteria:

- you must have commenced building a new home on or after 14 October 2008 and on or before 31 December 2009.
- you must have completed construction within 18 months of the construction commencing.

**Note:** The construction completion date is the actual date construction of the home was completed. You cannot apply unless construction is completed.

I state that the eligibility criteria have been satisfied and the details are:

	D	D	M	M	Y	Y	Y	Y
Construction commencement date*					2	0		
* <i>Laying of foundations</i>								
Construction completion date					2	0		

## Part D Off the plan

Eligibility criteria:

- you must have entered into a contract to buy a new home off the plan on or after 14 October 2008 and on or before 31 December 2009

and

- the contract must specify a completion date or construction is completed on or before 31 March 2011 where the contract is entered into between 1 July 2009 and 30 September 2009

or

- the contract specifies a completion date or construction is completed on or before 30 June 2011 where the contract is dated between 1 October 2009 and 31 December 2009.

**Note:** Payment of the first home owner boost will not be made until construction has been completed and the Title for the home has been registered in the applicant's name with the Department of Environment and Resource Management.

I state that the eligibility criteria have been satisfied and the details are:

	D	D	M	M	Y	Y	Y	Y
Contract date					2	0		
Completion date					2	0		

## Declaration

1. I declare that the information provided in this addendum is to my knowledge true and correct.
2. I understand that this addendum forms part of my application for the first home owner grant.
3. I understand that I must have proof that the above information is correct and must provide evidence of such proof if requested.
4. I declare that the contract referred to in this application does not form part of a scheme to circumvent limitations on, or requirements affecting eligibility for the boost.
5. I declare that the contract referred to in this application does not replace a contract made before 14 October 2008 which was for the purchase of the same home or to build the same or a substantially similar home.
6. I undertake to notify the Commissioner of State Revenue if any of the eligibility criteria, as declared in this application, are not met. I accept that if the conditions are not met, I may not be entitled to receive or retain the boost payment.

Applicant 1		Applicant 2	
Full name (please print)		Full name (please print)	
Signature	Date / /20	Signature	Date / /20

Witness*		Witness*	
Full name (please print)		Full name (please print)	
Signature	Date / /20	Signature	Date / /20

\* Witness must not be an applicant or spouse/partner of an applicant and must not be related to the applicant or spouse/partner

Office use only	All evidence sighted <input type="checkbox"/>
Name _____	Signature _____